

**LICENSING COMMITTEE WORK PROGRAMME 2013/14- LAST UPDATED 21/1/14 (JG)**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>NOTES</b>	<b>TYPE OF ITEM</b>
<b>Items Currently Unscheduled</b>			
<b>PH Vehicle Licence Conditions</b>	To receive a report considering a review of the Vehicle Licence conditions/ age criteria) Following the Member HC Working Group	D Broster	RP
<b>Immediate Suspensions Policy (TPHL)</b>	To receive a further report considering a review of the Immediate Suspensions Policy in respect of plying for hire – following consideration by the HC/PH Member Working Group	D Broster	RP
<b>Transfer of HC Driver Licences</b>	To consider a review of the Policy in respect of the Transfer of a Hackney Carriage Proprietors Licence on the Death of a Proprietor, following consideration by the HC/PH Working Group	D Broster	RP
<b>Working Group Report Back – Immediate Suspension for Plying for Hire</b>	Following referral to the Member HC & PH Working Group to receive a report back	D Broster	RP
<b>Strong Alcohol Schemes</b>	Following referral to all Area Committees: To receive a report providing proposals for the operation of a scheme in Leeds	S Holden	DP
<b>HC Proprietor Licence Transfer Conditions</b>	Following referral to the Member HC & PH Working Group to receive a report back on the transfer of a Hackney Carriage Proprietors Licence on the death of the Proprietor	D Broster	RP

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>Officer</b>	<b>TYPE OF ITEM</b>
<b>Meeting date: TUESDAY 4 JUNE 2013. HELD. Annual Governance arrangements, Annual Report</b>			
<b>Meeting date: 25 JUNE 2013. HELD. SEV policy, Law Commission interim statement, Executive PH policies</b>			
<b>Meeting date: 23 JULY 2013. HELD. Enforcement Activity Update, Trike PH applications, ELS Activity Update, Site Allocation Plan, Late Night Levy</b>			
<b>Meeting date: 13 AUGUST 2013. HELD. TPHL Decision Making Process, Leeds Festival</b>			
<b>Meeting date: 10 SEPTEMBER 2013. HELD. Scrap Metal Dealers Act, TPHL Monitoring Proposals (deferred), SEV update</b>			
<b>Meeting date: 15 OCTOBER 2013. HELD. WYP presentation, TPHL Monitoring proposals, Wi-Fi in Taxis, Shisha Smoking, Budget update, Leeds Festival interim report</b>			
<b>Meeting date: 12 NOVEMBER 2013. HELD Immediate Suspensions Policy, Sex Shop licence fee review, Petition from Alpha Welfare, Leeds Festival full de-brief</b>			

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ITEM	DESCRIPTION	Officer	TYPE OF ITEM
<b>Meeting date: 17 DECEMBER 2013 HELD Disclosure and Barring Service, PH Operator Conditions (TPHL), Licensing Act 2003 Statement of Licensing Policy 2014-18, Strong Alcohol Schemes</b>			
<b>Meeting date: 14 JANUARY 2014 –HELD TPHL – update on the Decision Making process suspensions/revocations, TPH Convictions Criteria (TPHL), ELS – update on ELS activity (including the ELS Enforcement team, Late Night Levy</b>			
<b>Meeting date: 11 FEBRUARY 2014</b>			
<b>TPHL Equality Monitoring</b>	To receive an update on the data collection levels achieved so far (since Oct 13) in respect of HC and PH applicants and licence holders,	D Broster	PM
<b>WYP Presentation</b>	Policing and the Night time Economy		B
<b>Meeting date: 11 MARCH 2014</b>			
<b>Sex Establishment Fees</b>	To consider the Annual review of Sex Establishment fees	N Raper	PM
<b>Meeting date: 8 APRIL 2014</b>			
<b>Shisha Smoking issues - update</b>	To receive an update report from LCC Health and Safety Team on shisha smoking in Leeds and the Service's remit on enforcing smoking regulations	R McCormack	B
<b>Wi-Fi in licensed vehicles</b>	To provide an update on the take-up of Wi-Fi within Hackney Carriage Vehicles following amendments to the existing conditions to facilitate its use (Oct 13) and providing information exploring the expansion of the initiative throughout the rest of the licensed vehicle fleet	D Broster	RP
Leeds Festival 2014	To provide an update on the arrangements for the Leeds Festival 2014	N Raper	B
<b>Meeting date: 13 MAY 2014</b>			

Key:

RP – Review of existing policy

DP – Development of new policy

PM – Performance management

B – Briefings

SC – Statutory consultation

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<b>Meeting date: JUNE 2014</b>		
<b>Meeting date: 13 JULY 2014</b>		
<b>BIDS UPDATE (Late Night Levy)</b>	To receive a report back on the of Voluntary Initiatives and or the BID	S Holden/ M Farrington
<b>Meeting date: AUGUST 2014</b>		
<b>TPHL Equality Monitoring</b>	To receive an update on the data collection levels achieved so far (January to June 2014) in respect of HC and PH applicants and licence holders,	D Broster
<b>Meeting date: SEPTEMBER 2014</b>		